



An Daras Multi Academy Trust

Central Office
Unit 4 Tamar Business Park
Pennygillam Way
Pennygillam Industrial Estate
Launceston PL15 7ED

Central Office Tel: 01566 777503
E-Mail: clerk2@andaras.org
CEO/Executive Head – W Hermon

25/06/18

Minutes

**Local Governing Advisory Board; St Catherine's Church of England School – Summer 2
Monday 25th June 2018 at 5pm at St Catherine's School**

Note that actions are highlighted in bold and red, and will be carried forward to the next meeting and questions or challenges during the meeting are highlighted in bold and blue

1. **Welcome and Apologies**

Present: James Wonnacott (Chair), Margaret Young, Liz Davy, Libby Bruce, Louise Hussey (HoS)

Apologies: Eoin Gillespie, Claire Fishleigh, Brendan McGuire, Rebecca Brewer

In Attendance: Clerk, Pippa Warner

Apologies were noted and accepted. JW led with an opening prayer.

Connie Smith was welcomed as a new parent Governor. She was handed relevant paperwork and will complete the DBS paperwork. The Clerk will enter details on to GIAS secure database.

2. **Declarations of Interest Relevant to this Agenda**

None declared particular to this agenda. LH, LB, and PW are employees of ADMAT. The governors handed in annual pecuniary interest sheets.

3. **Confirm Minutes of LGAB Meeting Summer 1 (2nd May 2018) and Matters Arising**

- Confirm EG governor status and options for new parent governors (Clerk/All). *Under article 53, EG can finish term as parent governor (to 21 Sep 19).*
- H&S Governors report/update (HoS). *See item 12.*

The governors agreed the minutes and the Chair signed a copy.

4. **Confidential Agenda Items**

Item 10 covered at confidential minutes.

5. **HoS Report**

HoS noted the report that contains the latest data. EYFS looking strong this year and the figures for children "exceeding" are extremely positive. HoS talked through KS2 data and explained how positive the moderation process has been. HoS talked through the Yr 6 data and circumstances. The governors acknowledged the support that the staff and HoS have given to the Yr 6 class. **RB emailed a challenge; key stage 2 is not now in line with predictions, and although home circumstances & new pupils account for some movement in standards, should a change of teacher mid-year mean children achieve less?** HoS explained the background, measures that were put in place and the limitations

on what can be done. SATs results will be sent to governors in the Autumn term once they are confirmed.

There has been a lot of monitoring this term in preparation for OFSTED inspection, which is still expected imminently. Jo Osborne will be visiting to look at SIAMS. An audit of Visible Learning (VL) will also take place imminently now that we are 2 years into the VL programme. The children's approach to maths and problem solving is improving, and the governors discussed this further. Books have been scrutinised. SENDCO has been looking at individual provision maps to ensure that SEND children are properly supported and making progress. Her latest report is on the portal along with RB's SEN visit report. **RB, by email, challenged whether the PPG SEN pupils are making good progress?** HoS stated that until the progress measures are dictated by the government, it is not yet possible to measure their progress. However, the staff and governors were content that the school gives good support to the SEND pupils. **RB, by email, challenged that although the data shows good PPG maths attainment increase at key stage 2, are we providing enough support for our SEN PPG pupils? Is their progress good?** HoS explained the plan and the issues at this level. **RB, by email, also challenged what is being done to support Yr 5 for maths to help them thrive in Yr 6.** HoS and LB explained what is being done. RB noted the effort and support of staff in supporting SEN children.

HoS updated the governors on the latest safeguarding situation, including a recent serious safeguarding event. The governors discussed issues with the lack of external support, including the lack of mental health support for the children. HoS noted the exclusions. 'My concern' continues to be used and the safeguarding return is being completed with the assistance of Claire Paul.

Fundraising continues, grandparent lunches are coming up and chicken club continues. HoS noted lots of activities including Eden project, the beach, support for reducing the use of plastics and baking. The governors discussed communicating with parents and some of the issues involved. Sports day (afternoon) is 4th July and Leavers Show is on 24th July.

PW is continuing CPQH qualification and is carrying out a project at Lew Trenchard. She updated the governors on RE and collective worship. JW will visit in the autumn term to discuss RE and look at collective worship with PW.

Action: Update governors on new SIAMS structure at next meeting or at a governor visit to the school (PW)

School council have noted that they want to meet more regularly. Teacher's performance management will take place in October and the improvement plan will be updated next term, as the current version runs to December.

HoS briefly discussed the curriculum. **RB, by email, challenged that the pupil led curriculum sounds great but how does each teacher share plans so nothing is repeated/the plans are broad overall?** HoS briefly explained and PW discussed an example with more detail. They also explained how they incorporate what the children really want to learn about into the curriculum so that objectives are always covered but the children are bought into it.

RB asked in future for % of PPG and SEND in Yr 1 and 2 to be reflected in the data. The governors thanked the HoS for her detailed report. RB wanted to formally acknowledge

the extent to which all staff are detailing progress & committing time to the children to succeed despite staffing cuts, continued emotional & behavioural difficulties amongst children and with big changes in the team ahead.

6. **Risk Register**
HoS highlighted top 3 risks; finance, falling standards and loss of staff or absence. The governors will discuss when they meet to discuss the impact statement.
7. **AIP Update and Next Steps**
Covered in item 5. It will be fully updated in the Autumn term once the KS2 results are known.
8. **SIAMS Action Plan Update**
Will be covered at next meeting. See item 5.
9. **Agree Governor Impact Statement**
Clerk produced a draft statement for the governors to consider and amend.
10. **Budget Review/Staff Update**
Covered at confidential minutes.
11. **LGAB Review Outcome/Confirm Governor Responsibilities**
Working group taking place on 28 June and Clerk will update governors following this.
12. **Governor H&S Update**
HoS will complete a H&S walk around with Sam Littlewood this term.
13. **Premises Update**
Nothing to report.
14. **Safeguarding Governor's Report**
Covered at item 5.
15. **EAL Proficiency Levels**
Nothing to report.
16. **Governor's SEN Report**
Covered at item 5.
17. **Educational Services for Pupils and Parents**
HoS provided a very brief update.
18. **Review Parental Engagement**
HoS highlighted opportunities for parent engagement this term.
19. **Governor Visit Feedback**
Reports in the portal.
20. **Review of Policies**
To start again next academic year as required.

21. Any Other Business

None.

22. DONM

Clerk will confirm meeting date by email.

The meeting closed at 11.10am

Toni JH Martin

Clerk to LGAB

Distribution List:

J. Wonnacott – Chair/Foundation Governor

R. Brewer – Vice-Chair/Foundation Governor

M. Young – Foundation Governor

E. Gillespie – Parent Governor

C. Fishleigh – Foundation Governor

B. Maguire –Foundation Governor

C. Smith – Parent Governor

L. Hussey – St Catherine’s Head of School

L. Bruce – Staff Governor

L. Davy – Associate Governor

P. Warner – Observer and Advisor, St Catherine’s Deputy Head of School

B. Jennings – ADMAT Board of Directors Chair

W. Hermon – Executive Head/CEO

B. Couch – Diocese of Truro