

**Cornwall County Council**  
**Standard Consent Form for Schools**  
**The Use of Images of Children**

Dear Parent

There are sometimes occasions when we wish to take photographs or make video recordings of pupils at our School. Sometimes this is for strictly educational purposes and on other occasions it may be for other purposes ancillary to the running of the School (e.g. taking photographs for use in the School's brochure and on the School web site).

Similarly, there are occasions when the local press visit our School to record particular School events (e.g. School productions) and they may wish to publish photographs of children in newspapers or use recordings of the children on television when reporting these events.

In order to comply with the Data Protection Act 1998, the School needs your consent before taking photographs or making video recordings of your child for purposes which are not part of its core activities. **We should therefore be grateful if you could answer the following questions, sign and date the form and return it to the School as soon as possible.**

Name of Pupil: .....	<i><b>Please delete as appropriate</b></i>
1. I agree that the School can take photographs of my child which may be used in School literature (e.g. the School's newsletters; the School's brochure and other promotional material etc.).	<b>Yes/No</b>
2. I agree that the School can use images of my child on its web site. (Please note the web site can be viewed across the world.)	<b>Yes/No</b>
3. I agree that the School can use images of my child in video recordings to promote the School.	<b>Yes/No</b>
4. I agree that the School can take photographs and make video recordings of my child for the School's own records, archives and future interest (e.g. photographs of sports teams).	<b>Yes/No</b>
5. I agree that my child can appear in video recordings or in collections of photographs stored on CD roms which the School may make of School events and which it may sell to parents of children at the School to raise funds for the benefit of the School.	<b>Yes/No</b>
6. I am happy for the press to take and use images of my child.	<b>Yes/No</b>
7. The School may give the press the first name only / first <u>and</u> surname ( <i><b>delete as appropriate</b></i> ) of my child for publishing with the child's photograph in a newspaper or for captioning on television.	<b>Yes/No</b>
<i><b>Please note that further details of these proposed uses of images of your child are given on the back of this Form, which you should read.</b></i>	

I have read and understood the conditions of consent on the back of this Form.

Signature of parent/guardian: .....

Date: .....

Name (in block capitals): .....

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**Conditions of Consent**

- 1 The information which you provide in this Consent Form is valid from the time when the School receives this Form until the time your child leaves the School. If your circumstances change or you change your mind about any issues addressed in this Form please let the School know immediately.
- 2 The School will not use any images of your child once your child has left the School without obtaining the parents' specific consent.
- 3 The School will not itself publish names of pupils with any images of children without prior specific and separate consent from parents.
- 4 If a pupil is named in any text which the School publishes, a photograph will not be included with the text, unless this is the wish of the pupil and parents.
- 5 The School will generally avoid publishing close up or individual photographs of pupils. The School's preference is to publish class or group images of pupils.
- 6 The School will only use images of pupils who are appropriately dressed.
- 7 The School will not pass to the press the names of any pupils appearing in photographs or recordings which the press wish to publish or broadcast, unless a parent has consented to this.
- 8 If you agree that the media can take and use images of your child you should note that the media's use of images of children is governed separately by the Data Protection Act, other legislation and industry codes of practice.