

ST. CATHERINE'S C of E PRIMARY CHARGING AND REMISSIONS POLICY

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

Letters to parents explaining about a planned activity will contain the following phrase:

Please note that parents are under no obligation to pay for a trip/ visit as it is a voluntary contribution. However, if insufficient contributions are raised, and school cannot fund it from another source, trip / visit will be cancelled.

We will continue to give all pupils an equal chance to go on a trip and no child will be excluded from the trip if a parent is unable to pay.

We would ask you to contribute £... towards the cost of this trip.

Voluntary Contributions for activities as part of the Curriculum

When organising **school trips, visits or workshop activities** that enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the activity.

All contributions are voluntary. If we do not receive sufficient contributions, we may cancel the activity.

The Friends often subsidise school enrichment activities.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a contribution, the child is still allowed to participate fully in the trip or activity as long as parental consent has been obtained.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for private individual or group music tuition if this is not part of the National Curriculum. This charge is paid directly to the tutor via the school. We give parents information termly about private tuition available if requested.

Lessons provided by the Local Authority have limited subsidies i.e. children on Free School Meals.

Swimming

The school organises swimming lessons for two year groups of children Y5 and Y6. Lessons take place in school time and are part of the National Curriculum. There is no charge for these. We do ask for a contribution towards transport costs to and from the pool. We inform parents when these lessons are to take place and we ask parents to complete a school transport form.

Activities not run by the school or LA

When an organisation is acting independently of the school or the LA arranges an activity to take place during school hours and parents want their children to join the activity, such organisations may charge parents.

Residential Visits

The school organises special trips weeks for Year 5/ 6 children. The cost of the Y6 trip may include board & lodging, transport, materials, entrance to any sites visited and charges for any activities to be experienced.

Subsidies are available for children in receipt of specified benefits to enable them to participate in the option of their choice. This is clearly stated in letters and is dealt with discreetly and in confidence.

Parents will also be given the option of a payment plan to spread the cost of the residential visit.

Charging in Kind

The cost of ingredients, materials, equipment etc needed for practical subjects such as food technology or DT is budgeted for and borne by the school. However, the school may charge for or require the supply of ingredients and materials if the product is to be owned and taken home by the child afterwards e.g. food products, models containing electrical equipment or batteries, Christmas craft gifts. The school will inform parents prior to activities, giving them the choice to pay for materials or items that they wish the child to take home.

Breakages & Fines

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- Broken windows
- Defaced, damaged or lost books
- Replacement reading or homework diaries
- Any item damaged as a result of unsatisfactory pupil behaviour.

Special Needs

The governing body confirms that no pupil with special needs or disabilities will be treated any differently than any other pupil. The school will take all reasonable steps to avoid putting children with special needs at a substantial disadvantage.

Review

There will be an annual review of this policy by the governing body