



An Daras Multi Academy Trust

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CEO/Executive Head – W Hermon

02/05/18

Minutes

**Local Governing Advisory Board; St Catherine's Church of England School – Summer 1
Wednesday 2nd May 2018 at 5pm at St Catherine's School**

Note that actions are highlighted in bold and red, and will be carried forward to the next meeting and questions or challenges during the meeting are highlighted in bold and blue

1. **Welcome and Apologies**

Present: James Wonnacott (Chair), Rebecca Brewer, Margaret Young, Libby Bruce, Claire Fishleigh, Louise Hussey (HoS), Brendan McGuire (new co-opted governor)

Apologies: Eoin Gillespie, Liz Davy

In Attendance: Clerk, Pippa Warner

JW led with an opening prayer.

Brendan McGuire was welcomed and formally co-opted as a new Governor. He will be a Foundation Governor once the Diocese has received the paperwork. He handed in a signed Governor declaration form, Pecuniary Interest form and Foundation governor form. His DBS is complete and the school has this on record.

2. **Declarations of Interest Relevant to this Agenda**

None declared particular to this agenda. LH, LB, and PW are employees of ADMAT.

3. **Confirm Minutes of LGAB Meeting Spring 2 (14th March 2018) and Matters Arising**

- Review EG governor status. **Carry forward to Summer 2.** The governors discussed this and will discuss further at the summer term. It was noted that EG has sent apologies for a few meetings now but he has undertaken other governor duties, and the governors agreed that he is a valuable member of the LGAB. The issue of parent governors was also discussed and the need to look at the skills required for potential new governors.

The minutes were agreed and the Chair signed a copy.

4. **Confidential Agenda Items**

Three items are covered at confidential minutes, including item 8 and 9.

5. **Review Ethos and Vision**

HoS confirmed the positive feedback from children and parents regarding the school ethos and vision. She suggested that governors meet to discuss this in more detail. The Chair reiterated that the ethos is really important in difficult times.

6. **SEF Review**

HoS explained that an improvement officer with current OFSTED experience is due to visit to look at how the school leaders ensure the school's performance is positive and what impact they are having as leaders. HoS highlighted the AIP Progress 2018 document, and the specific subject matter progress logs including KS1 and KS2. They are good documents to use as reference during an OFSTED inspection and help monitor where the school is at. The HoS will use these to update the SEF.

OFSTED are now inspecting curriculums and the breadth of school curriculum. HoS highlighted a curriculum implementation document and how this shows that the school has a full, enriched curriculum that is underpinned by the school ethos. This is continually being developed where time and resources allow.

7. **Visible Learning Update**

There is one more training session and VL is now well underway. **RB challenged that given the cost of VL, what has been the main benefit from it?** PW and LB confirmed that the children's confidence has improved, and they are better prepared to face challenges. HoS confirmed that the teachers expectations of children is much better and the awareness of the impact of certain teaching methods is also much better. LB confirmed that the children's understanding of being a learner is very positive.

RB challenged that one of the biggest impacts on learning is teachers getting together and sharing good practice, and are the teachers finding the time to do this? HoS and staff confirmed that this does occur when time permits, it isn't always called visible learning, but staff do share teaching practice to improve impact in the classroom. LB confirmed that there is a lot of sharing across the MAT also, not just face to face, but by email too, which is a real benefit of being in a MAT.

8. **Update on Staff Performance Management and Pay**

Covered at confidential minutes.

9. **Update on HoS Performance Management**

Covered at confidential minutes.

10. **H&S Governor's Report**

Action: Carry forward to Summer 2 (HoS)

11. **Curriculum Review**

Covered at item 6.

12. **Spiritual Development Review**

The Chair attended collective worship on 1st May with the new Priest. He confirmed that it was very good and that the feel of the school is very good. The governors agreed. PW explained how spirituality is thought about with the children including windows (encounter), mirrors (reflection) and doors (action). It is difficult to measure but there has been positive response from many children. HoS confirmed that everything required for SIAMS is being done but there is a need to collect evidence for future inspections.

13. **Review Website and On-Line Safety Compliance**

The Chair noted the On-Line Safety meeting at the end of last term and there were no major issues. The website is complaint.

14. Nutritional Review of School Meals

Chartwells provide meals and have to follow the national requirements for nutritional content. It is all gold standard, less one meal.

15. Review of Policies

Carried over to Summer 2 once allocation of policies has been confirmed.

16. Any Other Business

The Clerk will find training for BM. The Chair suggested that the governors meet after the next meeting to discuss the impact that the governors are having at the school. Everyone agreed and a date will be set at the next meeting.

17. DONM

Summer 2 date confirmed as Monday 25th June. Governors will meet at 9am for assembly, then meet with the student council at 9.30am and then begin the governors meeting at 10am. *Apologies in advance from BM as he will be away.*

Meeting closed at 1850 hrs.

Toni JH Martin
Clerk to LGAB

Distribution List:

J. Wonnacott – Chair/Foundation Governor
R. Brewer – Vice-Chair/Foundation Governor
M. Young – Foundation Governor
E. Gillespie – Parent Governor
C. Fishleigh – Co-opted Governor (soon to be Foundation Governor)
B. Maguire – Co-opted Governor (soon to be Foundation Governor)
Vacancy – Parent Governor
L. Hussey – St Catherine’s Head of School
L. Bruce – Staff Governor
L. Davy – Associate Governor
P. Warner – Observer and Advisor, St Catherine’s Deputy Head of School

B. Jennings – ADMAT Board of Directors Chair
W. Hermon – Executive Head/CEO
B. Couch – Diocese of Truro